ALAMO COLLEGES DISTRICT

Purchasing & Contract Administration
January 17, 2018

Pied Piper Pest Control
JoyDee Ankrom, Owner, joydee@sabugs.com
12103 Jones Maltsberger, San Antonio, Texas 78247

Dear Ms. Ankrom:

The Alamo Colleges District has awarded the contract for the Purchase of Integrated Pest Management Services for Alamo Colleges District, CSP No. 18M-006 to Pied Piper Pest Control, pending successful contract negotiations.

In accordance with Texas Government Code 2252.908, please visit the Texas Ethics Commission website at http://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm to create a log in and complete the required **CERTIFICATE OF INTERESTED PARTIES FORM 1295**. Please use "18M-006" for field 3 on the 1295 form. Once you have returned the completed and signed form to Alamo Colleges District, we will "acknowledge" the form using the Texas Ethics Commission website and will move forward to finalize the contract award. This form may be emailed to nsmith14@alamo.edu.

Please forward original certificate(s) of insurance, meeting the requirements outlined in the proposal documents. Certificate(s) of Insurance may be emailed to nsmith14@alamo.edu with the **ORIGINALS TO FOLLOW** by mail. Please note the following special requirements:

1. ACCD must be named as additional insured on the general and auto liability policies.
2. Certificate must include waiver of subrogation against Alamo Colleges District, its Officers, employees, and elected officials.
3. A 30 day notice of cancellation clause is required instead of the usual 10 days.

The above documents must be presented to the Purchase Department before the contract can be executed.

Representatives of Alamo Colleges District will be in contact with you in the near future to commence contract negotiations.

If you have any questions or need additional information please contact me at 210-485-0132 or by email at nsmith14@alamo.edu.

Thank you for your time and effort in submitting your proposal and for your interest in the Alamo Colleges District contracting.

Cordially,

Nikki Smith

Digitally signed by Nikki Smith
DN: cn=Nikki Smith, o=Alamo College, ou=Purchasing, email=nsmith14@alamo.edu, c=US
Date: 2018.01.17 12:30:00 -06'00'

Nikki Smith, Senior Purchaser
Purchasing and Contract Administration